



A GREAT PLACE TO LIVE

CITY OF BROWERVILLE

544 Main Street South P.O. Box 247 Browerville, MN 56438

Phone: 320-594-2201 Fax: 877-597-2715

E-Mail: ctybrow@browervillemn.com

WELCOME TO THE GREAT COMMUNITY OF BROWERVILLE NEW RESIDENT INFORMATIONAL SHEET

Elected Officials:

Mayor	Hannah Wieshalla	(320) 491-6319
Council member	Joshua Goertz	(320) 360-9778
Council member	Chris Minor	(320) 766-1539
Council member	Sue Wiersgalla	(320) 766-9758
Council member	Madison Rickbeil	(320) 630-4264

Appointed Officials

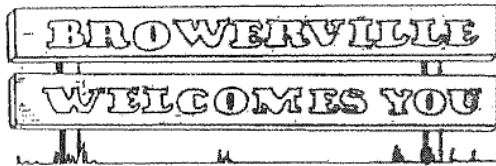
City Administrator	Bobbi Jo Freie	(320) 594-2201
Public Works Superintendent	Chuck Buhl	(320) 594-6234
Liquor Store Manager	Kendra Peterson	(320) 594-6445
Ambulance Director	Laura Stier	(320) 594-2201
Fire Chief	Patrick Sutlief	(320) 594-2201
Todd County Sheriff	Mike Allen	(320) 732-2157

Utility Services:

Water/Sewer	City of Browerville	(320) 594-2201
Garbage Service	City of Browerville	(320) 594-2201
Electricity	Minnesota Power	(800) 228-4966
Natural Gas	CenterPoint Energy	(800) 245-2377
Cable TV	Charter Communications	(877) 728-3121
Internet Service	Charter Communications	(877) 728-3121
Telephone	Century Link	(800) 788-3500

Important Ordinances to know about:

- Dogs need to be licensed with the City of Browerville. Limit of 2 dogs per household and they are not allowed to run loose.
- Parking is limited to 72 hours on public streets.
- Zoning permits are Required.



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544 Main Street S, PO Box 247 Browerville, MN 56438

Phone: 320-594-2201 Fax: 877-597-2517

E-Mail: clerk@browervillemn.com

Application for Water/Sewer & Garbage Service

I/we understand that this application is due prior to service being connected. I/we agree to supply the City Clerk's office with my forwarding address and final payment within 10 days of the last bill.

I/we understand that payment for water/sewer/garbage services are required in full by the 24th of each month. I/we also understand that my service may be disconnected for non-payment after **60 days of non-payment**. I/we also agree to pay a \$80.00 disconnect/reconnect fee if my water/sewer service is disconnected.

The City will directly bill the tenant/property owner as a service. The property owner is responsible for all unpaid utilities which will be certified and collected with property taxes.

Purchase Date _____

First and Last Name

No. of Person's in household

Address for Water/Sewer Service

Mailing address (post office box number)

Home/Cell phone

E-mail address

Name of property/landowner
(if not same as above)

Address/telephone of property/landowner

Garbage/Recycling Services are mandatory. Garbage pickup is every Monday and recycling pickup is every other week. The cost for this service is included with your water/sewer bill which includes a fuel surcharge of \$0.50 - \$1.00 that fluctuates with the national average price of diesel fuel. Garbage carts are available in three sizes: Check your choice(s)

_____ 35 gallon cart - \$20.18 (assuming \$0.50 fuel surcharge) holds 2 tall kitchen bags

_____ 65 gallon cart - \$25.01 (assuming \$0.50 fuel surcharge) holds 5 tall kitchen bags & 2 small bathroom bags

_____ 95 gallon cart - \$30.00 (assuming \$0.50 fuel surcharge) holds 7 tall kitchen bags & 3 small bathroom bags

_____ Recycling cart - no charge

This property includes the following services: Water Sewer Storm Sewer Water Test Fee

SIGNATURE _____ DATE _____

Payment Options: Cash, Check, Money Order, or Autopay through ACH Debit.

Credit card payments are accepted online at Browerville.govoffice.com. See "Pay Utility Bill" button on the main page.

CITY OF BROWERVILLE

544 MAIN STREET, PO BOX 247, BROWERVILLE, MN 56438

AUTHORIZATION AGREEMENT FOR ACH DEBITS

PLEASE CHECK ONE: ☐ Enroll ☐ Withdraw ☐ Change Bank Account

- A VOIDED CHECK MUST BE ATTACHED TO ENROLL OR CHANGE BANK ACCOUNTS -

CUSTOMER NAME(S) (as it/they appear on your bank account)

SERVICE ADDRESS (residential only)

--

TELEPHONE

--

E-MAIL

--

MAILING ADDRESS, CITY, STATE AND ZIP

--

CUSTOMER ACCOUNT (located on your billing statement)

--

I (We), the undersigned, hereby authorize the City of Browerville, herein after called CITY, to initiate debit entries and/or correction entries to our checking account at the bank/depository named below, herein called DEPOSITORY, to credit the same such account. The ACH Debit Transaction will take place on the 24th of each month. If the 24th should fall on a weekend or holiday, the ACH Debit Transaction will take place on the next business day.

BANK/DEPOSITORY NAME

--

BRANCH NAME

--

CITY

--

STATE

--

BANK TRANSIT/ROUTING/ABA NUMBER

--

ACCOUNT NUMBER

--

This authorization is to remain in full force until the CITY has received **written** notification from me (or either of us) of its termination in such time and in such manner as to afford the CITY and DEPOSITORY reasonable opportunity in which to act.

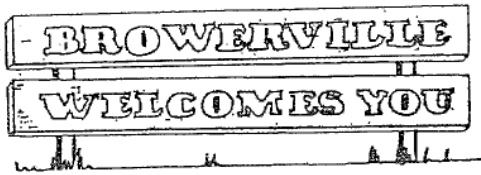
SIGNATURE

DATE

SIGNATURE

DATE

The City must receive this form 30 days prior to the next scheduled ACH debit transaction date.



CITY OF BROWERVILLE

544 Main Street S, PO Box 247 Browerville, MN 56438
Phone: 320-594-2201 Fax: 877-597-2517
E-Mail: cty@browervillemn.com

A GREAT PLACE TO LIVE

The City of Browerville now has the ability to withdraw funds from your checking or savings accounts for your utility bills. If you would like to enroll please fill out the enclosed form and return it to City Hall.

If you have any questions, please feel free to contact our office. Thank you.

The example shown below will assist you in locating the numbers needed to fill out the form.

Attach a Voided check to the completed agreement so that we may verify bank account and routing numbers.

If you do not have checks and only use a debit card, please have your bank draft a short letter verifying the bank account and routing numbers.

A sample voided check from "ABC BUSINESS" at "1234 Park Avenue, Anytown, CA". The check is for \$XXX.XX and is payable to "Anywhere Bank U.S.A.". It includes a MICR line at the bottom: "⑆133404567⑆1234561304⑆1044". Annotations with numbers 1, 2, and 3 point to the routing number (1044), bank account number (1234561304), and check number (1044) respectively. A large "VOID" watermark is printed diagonally across the center of the check.

ABC BUSINESS
1234 Park Avenue
Anytown, CA

PAY TO THE ORDER OF \$ XXX.XX
DOLLARS

Anywhere Bank
U.S.A.
MEMO Not Negotiable

⑆133404567⑆1234561304⑆1044

1 2 3

- 1 Routing Number
(requires 9 digits)
- 2 Bank Account Number
(not to exceed 17 digits)
- 3 Check Number

Remember to mark the word "VOID" across the face of the check that you submit with your authorization agreement.

The City must receive this form 30 days prior to the next scheduled ACH debit transaction date.

CITY OF BROWERVILLE RECYCLING CALENDAR

2025

RECYCLING PICK UP DAY

HOLIDAY PICK UP DAY

January

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

March

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

April

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

May

Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

June

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

July

Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

August

Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

September

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

October

Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

November

Su	Mo	Tu	We	Th	Fr	Sa
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

December

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Place the following items together in your cart:

- Clean glass bottles and jars
- Metal Cans
- #1 and #2 Plastic bottles with a narrow neck
- Paper- news, office, junk mail, magazines, paper food boxes, cardboard

Roll cart to the end of your driveway or alley on your collection day **by 6:00am**.
Face the lid opening toward the street or alley and handle toward the house.

Items NOT Accepted Include:

Plastic bags and clear plastic wrap
Polystyrene
Food, Liquids or yard waste
Carpet, cloth or textiles
Construction/Industrial debris
Automotive Parts
Gift Wrap

Video and cassette tapes
Plates, mugs and pots/pans
Food-soiled cardboard, paper cups/plates
Used paper towels/tissues
Electronic waste
Medical/hazardous waste
Bubble Wrap



320-732-6464
LPS Inc.
Long Prairie Sanitation
888-878-5578
www.lpsanitation.com

RESOLUTION 12112024-1
CITY OF BROWERVILLE 2025 FEE SCHEDULE

BUSINESS PERMITS/SERVICE CHARGES	FEES
Copies	.25
Election Filing Fee	2.00
Special Assessment Search per Parcel	25.00
Returned Check Charge	45.00
Billboard Permit Fee	100.00

RENTALS - General	
Community Center – Monday-Thursday per day	100.00
Friday – Sunday per day	150.00
3 Hr. meeting/no kitchen	60.00
Community Center base deposit	100.00
Deposit alcohol served or attendance over 100	250.00
Deposit alcohol service and attendance over 100	500.00
Motzko Field Monday-Thursday per day	100.00
Friday-Sunday per day	200.00
Weekend	300.00
Deposit for Concession Stand	100.00

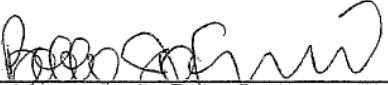
ZONING	
Zoning Permits	15.00
Conditional Use Permit	150.00
Zoning Amendment	150.00
Variance	150.00
Street Vacation	150.00
Plat Review	Engineer fees

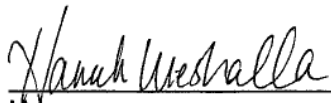
LICENSING FEES	
Investigative Fee	1000.00
Liquor Off Sale License	100.00
Liquor On Sale License - Hotel/Restaurant	1000.00
Liquor On Sale Club License	100.00
Liquor On Sale – Sunday	200.00
3.2 Beer On Sale	50.00
Cigarette License	45.00
Late fee for cigarette and liquor licensed not renewed prior to the first of each year	100.00
Adult Entertainment Establishments	1000.00
Dog/Cat License – lifetime w/proof of Rabies Vaccine	10.00
Dog/Cat Release from Pound Fee 1 st Offense	25.00
Dog/Cat Release from Pound Fee 2 nd Offense	50.00
Dog/Cat Release from Pound Fee 3 rd Offense	100.00
Impoundment Fees	Vet Charges

PUBLIC WORKS	
Street Opening Permit – Paved Street – Deposit	2000.00
Street Opening Permit – Gravel Street-Deposit	800.00
Equipment & Operator Use – per Hr. – 1 Hour Min.	150.00

Storm Water Utility Fee – Monthly	7.75
UTILITIES	
Water Access Charge- meter included	500.00
Water Base Rate per month (includes 2000 gallons)	21.10
Rate per 1000 gallons	7.01
Penalty – Monthly	10%
Disconnect Fee	40.00
Re-connect Fee	40.00
Sewer Access Charge	500.00
Sewer Base Rate per month (includes 2000 gallons)	30.53
Rate per 1000 gallons	6.25
Bulk Water for up to 2000 gallon per load	25.00
Bulk Water for 2000-3000 gallons per load	30.00
Solid Waste	
35 Gallon Can plus tax	17.89
65 Gallon Can plus tax	22.29
95 Gallon Can plus tax	26.84
Drive By Fee plus tax	8.92
Bag Price plus tax	3.10
Tax Certification Fee for unpaid utilities	25.00
AMBULANCE SERVICE	
Loaded Base Rate	875.00
Loaded Per Mile Rate	14.00
Extended Base Rate	300.00
FIRE SERVICE	
Base Rate - Fire	500.00
Per Hour Rate after 1 st Hour	500.00
Accident calls	150.00
Foam per pail	75.00
Water per tanker	75.00
FINES	
Purchase, possession of alcohol by underage person	250.00
Lending I.D. to underage person to purchase	250.00
Liquor license violations	250.00
Violation of keg registration ordinance	250.00
All other violations	100.00
Non-Licensure of Pets	100.00

Approved this 11th day of December, 2024.


City Administrator


Mayor